Steps for Submitting Request on Adding a Minor

1. Log in AIMS > Study Plan > Major and Minor Applications

2. Select “Apply Now”
3. Read carefully the Points to Note, and select “Add Minor”

4. Select the minor to add from the list, you may enter your tentative study plan and any additional information in the relevant boxes (optional)
Steps for Submitting Request on Adding a Minor

Select “Yes” or “No” to indicate if your study of the requested minor will result in exceeding the maximum credit limit. If yes, indicate the number of extra credit units required and provide justifications to support your request. Select “Continue” to review your request.

5. Verify the information that you have entered, and select “Confirm” to submit your request.
Steps for Submitting Request on **Adding a Minor**

6. You may check the status of your request accordingly