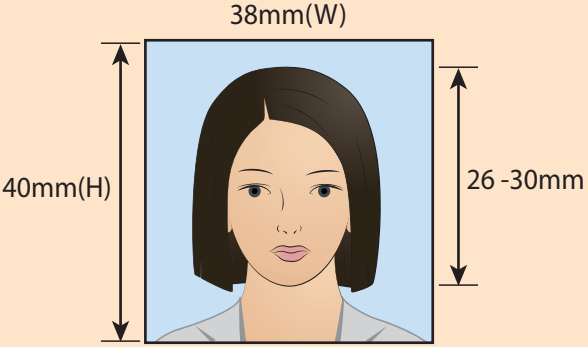# Photo Requirements for Student Identity Card

1. Photo Requirements:
    - Recent and color
    - Showing full frontal face with clear facial features and without head coverings
    - With a plain light background
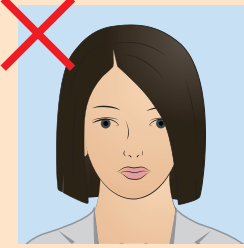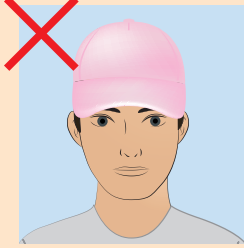
2. File Format of Digital Photo

Image type : JPEG
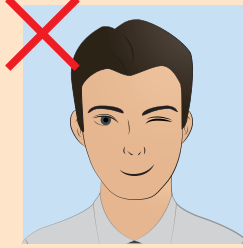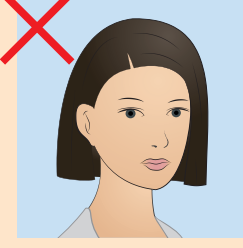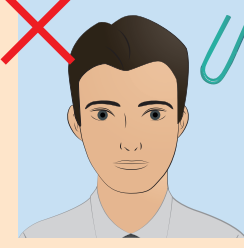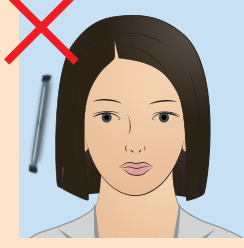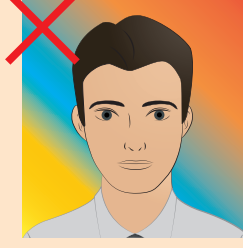
File size : 2MB or below

Acceptable dimension :
Photo size : 38mm(W) x 40mm(H)
Image size : at least 450 pixels(W) x 475 pixels(H) after cropping the photo for production of student ID card
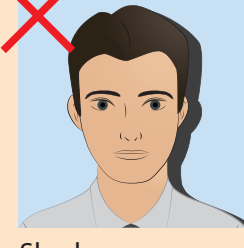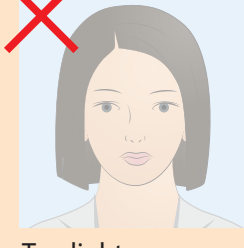
3. Examples of Unacceptable Photos

Frame covering eyes	Hair covering part of face	Head coverings	Non-neutral expression
Not directly facing camera	Clipped	Stapled	Not plain background
Reflection on face/glasses	Shadow	Too light	Too dark

4. Acceptance of the photo for the production of student identity card is at the discretion of the University.